# REPORT OF THE AUDIT OF THE WASHINGTON COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2004



## CRIT LUALLEN AUDITOR OF PUBLIC ACCOUNTS

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## CRIT LUALLEN AUDITOR OF PUBLIC ACCOUNTS

To the People of Kentucky
Honorable Ernie Fletcher, Governor
Robbie Rudolph, Secretary
Finance and Administration Cabinet
Honorable John A. Settles, Washington County Judge/Executive
Members of the Washington County Fiscal Court

The enclosed report prepared by Noel C. Turner, PSC, Certified Public Accountants, presents the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Washington County, Kentucky, as of and for the year ended June 30, 2004, which collectively comprise the County's basic financial statements.

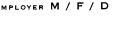
We engaged Noel C. Turner, PSC to perform the audit of these financial statements. We worked closely with the firm during our report review process; Noel C. Turner, PSC evaluated the Washington County's internal controls and compliance with applicable laws and regulations.

Respectfully submitted,

Crit Luallen

Auditor of Public Accounts

Enclosure



#### **EXECUTIVE SUMMARY**

### AUDIT EXAMINATION OF THE WASHINGTON COUNTY FISCAL COURT

### For The Fiscal Year Ended June 30, 2004

Noel C. Turner, PSC has completed the audit of the Washington County Fiscal Court for fiscal year ended June 30, 2004. I have issued an unqualified opinion on the governmental activities, each major fund, and the aggregate remaining fund information financial statements of Washington County, Kentucky.

### **Financial Condition:**

The fiscal court had total net assets of \$2,452,822 as of June 30, 2004. Of the total net assets, the fiscal court had unrestricted net assets of \$1,025,152 as of June 30, 2004. The fiscal court had total capital financing obligations as of June 30, 2004 of \$90,916 with \$21,334 due within the next year.

### **Report Comment:**

• Financial reporting system deficiencies

### **Deposits:**

The fiscal court's deposits were insured and collateralized by bank securities or bonds.

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### APPENDIX A:

CERTIFICATION OF COMPLIANCE - LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM



### NOEL C. TURNER, PSC

Certified Public Accountant

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Kentucky Society of Certified Public Accountants

To the People of Kentucky
Honorable Ernie Fletcher, Governor
Robbie Rudolph, Secretary
Finance and Administration Cabinet
Honorable John A. Settles, Washington County Judge/Executive
Members of the Washington County Fiscal Court

### Independent Auditor's Report

I have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Washington County, Kentucky, as of and for the year ended June 30, 2004, which collectively comprise the County's basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the Washington County Fiscal Court. My responsibility is to express opinions on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, and the Audit Guide for Fiscal Court Audits issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinions.

As described in Note 1, Washington County, Kentucky, prepares its financial statements on a prescribed basis of accounting that demonstrates compliance with the modified cash basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Washington County, Kentucky, as of June 30, 2004, and the respective changes in financial position, thereof for the year then ended in conformity with the modified cash basis of accounting.

The county has implemented Governmental Accounting Standards Board Statements 33, 34, and 37 as they relate to the modified cash basis of accounting as described in Note 1, which has altered the format and content of the basic financial statements.

To the People of Kentucky
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The county has not presented the management's discussion and analysis that the Governmental Accounting Standards Board (GASB) has determined is necessary to supplement, although not required to be part of, the basic financial statements. The Budgetary Comparison Information is not a required part of the basic financial statement but is supplementary information required by GASB. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the budgetary comparison information. However, I did not audit it and express no opinion on it.

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Washington County, Kentucky's basic financial statements. The accompanying supplementary information, combining fund financial statements, are presented for additional analysis and are not a required part of the basic financial statements. The combining fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

In accordance with Government Auditing Standards, we have also issued our report dated August 2, 2005, on our consideration of Washington County, Kentucky's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Based on the results of my audit, I present the schedule of comment and recommendation, included herein, which discusses the following report comment:

• Financial reporting system deficiencies

Noel C. Turner, PSC

Harrodsburg, Kentucky

Audit fieldwork completed -August 2, 2005

#### WASHINGTON COUNTY OFFICIALS

### For The Year Ended June 30, 2004

### **Fiscal Court Members:**

John A. Settles County Judge/Executive

Simeon Cambron Magistrate

Ernest Reed Goff Magistrate

Hal B. Goode Magistrate

Billy Riney, Jr. Magistrate

Greg Simms Magistrate

Terry L. Tingle Magistrate

### Other Elected Officials:

Hamilton B. Simms County Attorney

Steve Hardin Jailer

Glenn Black County Clerk

George Graves Circuit Court Clerk

Tommy Bartley Sheriff

Margaret Platt Property Valuation Administrator

Freddie Carey Coroner

### **Appointed Personnel:**

Carla D. Hardin County Treasurer

George Ann Palmer Occupational Tax Collector

Sheila D. Smith Finance Officer

Fred Armstrong 911 Administrator

### WASHINGTON COUNTY STATEMENT OF NET ASSETS - MODIFIED CASH BASIS

June 30, 2004

### WASHINGTON COUNTY STATEMENT OF NET ASSETS - MODIFIED CASH BASIS

### June 30, 2004

ASSETS         Governmental Activities           Current Assets:         1,034,542           Due from Other Agencies         21,334           Total Current Assets         1,055,876           Noncurrent Assets:         8,000           Capital Assets - Net of Accumulated         212,266           Depreciation:         8,000           Historical Treasures         8,000           Land & Land Improvements         318,000           Buildings & Improvements         435,908           Machinery & Equipment         147,619           Office Furniture         6,518           Vehicles         216,519           Infrastructure         400,840           Total Capital Assets         1,427,670           Due from Other Agencies         69,582           Total Noncurrent Assets         1,497,252           Total Assets         2,553,128           LIABILITIES         21,334           Current Liabilities:         21,334           Payroll Taxes Payable         9,390           Total Current Liabilities         69,582           Financing Obligations Payable         69,582           Total Noncurrent Liabilities         69,582           Total Noncurrent Liabilities         69,582		Primary Government
Current Assets:         \$ 1,034,542           Due from Other Agencies         21,334           Total Current Assets         1,055,876           Noncurrent Assets:           Capital Assets - Net of Accumulated         8,000           Depreciation:         8,000           Land & Land Improvements         212,266           Buildings & Improvements         435,908           Machinery & Equipment         417,619           Office Furniture         6,518           Vehicles         216,519           Infrastructure         400,840           Total Capital Assets         1,427,670           Due from Other Agencies         69,582           Total Noncurrent Assets         1,497,252           Total Assets         2,553,128           LIABILITIES         2,553,128           Current Liabilities:         21,334           Payroll Taxes Payable         9,390           Total Current Liabilities         30,724           Noncurrent Liabilities         69,582           Total Noncurrent Liabilities         69,582           Total Liabilities         69,582           Total Liabilities         69,582           Total Liabilities         69,582           To		Governmental
Cash and Cash Equivalents         \$ 1,034,542           Due from Other Agencies         21,334           Total Current Assets         1,055,876           Noncurrent Assets:           Capital Assets - Net of Accumulated           Depreciation:         8,000           Historical Treasures         8,000           Land & Land Improvements         212,266           Buildings & Improvements         435,908           Machinery & Equipment         147,619           Office Furniture         6,518           Vehicles         216,819           Vehicles         216,849           Total Capital Assets         1,427,670           Due from Other Agencies         69,582           Total Noncurrent Assets         1,497,252           Total Assets         2,553,128           LIABILITIES           Current Liabilities:         21,334           Payroll Taxes Payable         9,390           Total Current Liabilities         30,724           Noncurrent Liabilities         69,582           Total Noncurrent Liabilities         69,582           Total Liabilities         69,582           Total Liabilities         69,582           Total Liabilities	ASSETS	
Due from Other Agencies         21,334           Total Current Assets         1,055,876           Noncurrent Assets:         Capital Assets - Net of Accumulated           Depreciation:         Historical Treasures         8,000           Land & Land Improvements         212,266           Buildings & Improvements         435,908           Machinery & Equipment         147,619           Office Furniture         6,518           Vehicles         216,519           Infrastructure         400,840           Total Capital Assets         427,670           Due from Other Agencies         69,582           Total Noncurrent Assets         1,497,252           Total Assets         2,553,128           LIABILITIES           Current Liabilities:         2           Financing Obligations Payable         9,390           Total Current Liabilities         30,724           Noncurrent Liabilities           Financing Obligations Payable         69,582           Total Noncurrent Liabilities         69,582           Total Liabilities         69,582           Total Liabilities         69,582           Total Liabilities         69,582           Total Curre		
Total Current Assets         1,055,876           Noncurrent Assets:         Capital Assets - Net of Accumulated           Depreciation:         8,000           Land & Land Improvements         212,266           Buildings & Improvements         435,908           Machinery & Equipment         147,619           Office Furniture         6,518           Vehicles         216,519           Infrastructure         400,840           Total Capital Assets         1,427,670           Due from Other Agencies         69,582           Total Noncurrent Assets         1,497,252           Total Assets         2,553,128           LIABILITIES           Current Liabilities:         5           Financing Obligations Payable         21,334           Payroll Taxes Payable         9,390           Total Current Liabilities:         9,390           Total Current Liabilities:         69,582           Total Liabilities:         69,582           Total Liabilities:         69,582           Total Liabilities:         100,306           NET ASSETS           Invested in Capital Assets,         Net of Related Debt         1,427,670           Unrestricted         1,025,152	-	\$ 1,034,542
Noncurrent Assets:           Capital Assets - Net of Accumulated           Depreciation:           Historical Treasures         8,000           Land & Land Improvements         212,266           Buildings & Improvements         435,908           Machinery & Equipment         147,619           Office Furniture         6,518           Vehicles         216,519           Infrastructure         400,840           Total Capital Assets         1,427,670           Due from Other Agencies         69,582           Total Noncurrent Assets         1,497,252           Total Assets         2,553,128           LIABILITIES         2           Current Liabilities:         21,334           Payroll Taxes Payable         9,390           Total Current Liabilities:         30,724           Noncurrent Liabilities:         69,582           Total Noncurrent Liabilities         69,582           Total Liabilities         69,582           Total Liabilities         69,582           Total Liabilities         1,00,306    NET ASSETS  Invested in Capital Assets, Net of Related Debt  Unrestricted  1,427,670  Unrestricted	_	
Capital Assets - Net of Accumulated         Depreciation:       8,000         Historical Treasures       8,000         Land & Land Improvements       212,266         Buildings & Improvements       435,908         Machinery & Equipment       147,619         Office Furniture       6,518         Vehicles       216,519         Infrastructure       400,840         Total Capital Assets       1,427,670         Due from Other Agencies       69,582         Total Noncurrent Assets       1,497,252         Total Assets       2,553,128         LIABILITIES         Current Liabilities:       1         Financing Obligations Payable       9,390         Total Current Liabilities       30,724         Noncurrent Liabilities       69,582         Total Noncurrent Liabilities       69,582         Total Liabilities       69,582         Total Liabilities       100,306         NET ASSETS         Invested in Capital Assets,       1,427,670         Unrestricted       1,427,670         Unrestricted       1,025,152	Total Current Assets	1,055,876
Depreciation:         8,000           Land & Land Improvements         212,266           Buildings & Improvements         435,908           Machinery & Equipment         147,619           Office Furniture         6,518           Vehicles         216,519           Infrastructure         400,840           Total Capital Assets         1,427,670           Due from Other Agencies         69,582           Total Noncurrent Assets         1,497,252           Total Assets         2,553,128           LIABILITIES           Current Liabilities:         \$9,390           Total Current Liabilities         9,390           Total Current Liabilities         30,724           Noncurrent Liabilities:           Financing Obligations Payable         69,582           Total Noncurrent Liabilities         69,582           Total Noncurrent Liabilities         69,582           Total Liabilities         69,582           Total Liabilities         100,306           Next ASSETS           Invested in Capital Assets,         1,427,670           Unrestricted         1,427,670	Noncurrent Assets:	
Depreciation:         8,000           Land & Land Improvements         212,266           Buildings & Improvements         435,908           Machinery & Equipment         147,619           Office Furniture         6,518           Vehicles         216,519           Infrastructure         400,840           Total Capital Assets         1,427,670           Due from Other Agencies         69,582           Total Noncurrent Assets         1,497,252           Total Assets         2,553,128           LIABILITIES           Current Liabilities:         \$9,390           Total Current Liabilities         9,390           Total Current Liabilities         30,724           Noncurrent Liabilities:           Financing Obligations Payable         69,582           Total Noncurrent Liabilities         69,582           Total Noncurrent Liabilities         69,582           Total Liabilities         69,582           Total Liabilities         100,306           Next ASSETS           Invested in Capital Assets,         1,427,670           Unrestricted         1,427,670	Capital Assets - Net of Accumulated	
Historical Treasures         8,000           Land & Land Improvements         212,266           Buildings & Improvements         435,908           Machinery & Equipment         147,619           Office Furniture         6,518           Vehicles         216,519           Infrastructure         400,840           Total Capital Assets         1,427,670           Due from Other Agencies         69,582           Total Noncurrent Assets         1,497,252           Total Assets         2,553,128           LIABILITIES           Current Liabilities:         21,334           Payroll Taxes Payable         9,390           Total Current Liabilities         30,724           Noncurrent Liabilities:           Financing Obligations Payable         69,582           Total Noncurrent Liabilities         69,582           Total Noncurrent Liabilities         69,582           Total Liabilities         69,582           Total Liabilities         100,306           NET ASSETS           Invested in Capital Assets,           Net of Related Debt         1,427,670           Unrestricted         1,025,152	<del>-</del>	
Buildings & Improvements       435,908         Machinery & Equipment       147,619         Office Furniture       6,518         Vehicles       216,519         Infrastructure       400,840         Total Capital Assets       1,427,670         Due from Other Agencies       69,582         Total Noncurrent Assets       1,497,252         Total Assets       2,553,128         LIABILITIES         Current Liabilities:       1         Financing Obligations Payable       9,390         Total Current Liabilities:       30,724         Noncurrent Liabilities:       69,582         Total Noncurrent Liabilities       69,582         Total Liabilities       69,582         Total Liabilities       1,003,06         NET ASSETS       1         Invested in Capital Assets,       1,427,670         Unrestricted       1,427,670         Unrestricted       1,025,152	•	8,000
Buildings & Improvements       435,908         Machinery & Equipment       147,619         Office Furniture       6,518         Vehicles       216,519         Infrastructure       400,840         Total Capital Assets       1,427,670         Due from Other Agencies       69,582         Total Noncurrent Assets       1,497,252         Total Assets       2,553,128         LIABILITIES         Current Liabilities:       1         Financing Obligations Payable       9,390         Total Current Liabilities:       30,724         Noncurrent Liabilities:       69,582         Total Noncurrent Liabilities       69,582         Total Liabilities       69,582         Total Liabilities       1,003,06         NET ASSETS       1         Invested in Capital Assets,       1,427,670         Unrestricted       1,427,670         Unrestricted       1,025,152	Land & Land Improvements	212,266
Machinery & Equipment       147,619         Office Furniture       6,518         Vehicles       216,519         Infrastructure       400,840         Total Capital Assets       1,427,670         Due from Other Agencies       69,582         Total Noncurrent Assets       1,497,252         Total Assets       2,553,128         LIABILITIES         Current Liabilities:       2         Financing Obligations Payable       9,390         Total Current Liabilities:       30,724         Noncurrent Liabilities:       69,582         Total Noncurrent Liabilities       69,582         Total Noncurrent Liabilities       69,582         Total Liabilities       100,306         NET ASSETS         Invested in Capital Assets,       1,427,670         Unrestricted       1,427,670         Unrestricted       1,025,152	•	435,908
Office Furniture         6,518           Vehicles         216,519           Infrastructure         400,840           Total Capital Assets         1,427,670           Due from Other Agencies         69,582           Total Noncurrent Assets         1,497,252           Total Assets         2,553,128           LIABILITIES           Current Liabilities:         5           Financing Obligations Payable         9,390           Total Current Liabilities         30,724           Noncurrent Liabilities:         5           Financing Obligations Payable         69,582           Total Noncurrent Liabilities         69,582           Total Liabilities         69,582           Total Liabilities         100,306           NET ASSETS           Invested in Capital Assets,         1,427,670           Unrestricted         1,427,670           Unrestricted         1,025,152	÷ .	147,619
Infrastructure         400,840           Total Capital Assets         1,427,670           Due from Other Agencies         69,582           Total Noncurrent Assets         1,497,252           Total Assets         2,553,128           LIABILITIES           Current Liabilities:         \$		6,518
Total Capital Assets         1,427,670           Due from Other Agencies         69,582           Total Noncurrent Assets         1,497,252           Total Assets         2,553,128           LIABILITIES           Current Liabilities:         5           Financing Obligations Payable         21,334           Payroll Taxes Payable         9,390           Total Current Liabilities:         30,724           Noncurrent Liabilities:         69,582           Total Noncurrent Liabilities         69,582           Total Liabilities         100,306           NET ASSETS           Invested in Capital Assets,         1,427,670           Unrestricted         1,427,670           Unrestricted         1,025,152	Vehicles	216,519
Due from Other Agencies         69,582           Total Noncurrent Assets         1,497,252           Total Assets         2,553,128           LIABILITIES           Current Liabilities:           Financing Obligations Payable         21,334           Payroll Taxes Payable         9,390           Total Current Liabilities:         30,724           Noncurrent Liabilities:           Financing Obligations Payable         69,582           Total Noncurrent Liabilities         69,582           Total Liabilities         100,306           NET ASSETS           Invested in Capital Assets,         1,427,670           Unrestricted         1,025,152	Infrastructure	400,840
Total Noncurrent Assets         1,497,252           Total Assets         2,553,128           LIABILITIES           Current Liabilities:         30,724           Financing Obligations Payable         9,390           Total Current Liabilities:         30,724           Noncurrent Liabilities:         59,582           Total Noncurrent Liabilities         69,582           Total Liabilities         100,306           NET ASSETS         Invested in Capital Assets,           Net of Related Debt         1,427,670           Unrestricted         1,025,152	Total Capital Assets	1,427,670
Total Assets 2,553,128  LIABILITIES Current Liabilities: Financing Obligations Payable 21,334 Payroll Taxes Payable 9,390 Total Current Liabilities: 30,724  Noncurrent Liabilities: Financing Obligations Payable 69,582 Total Noncurrent Liabilities 69,582 Total Liabilities 69,582  Total Liabilities 100,306  NET ASS ETS Invested in Capital Assets, Net of Related Debt 1,427,670 Unrestricted 1,025,152	Due from Other Agencies	69,582
LIABILITIES Current Liabilities: Financing Obligations Payable 21,334 Payroll Taxes Payable 9,390 Total Current Liabilities 30,724  Noncurrent Liabilities: Financing Obligations Payable 69,582 Total Noncurrent Liabilities 69,582 Total Liabilities 69,582 Total Liabilities 100,306  NET ASSETS Invested in Capital Assets, Net of Related Debt 1,427,670 Unrestricted 1,025,152	Total Noncurrent Assets	1,497,252
Current Liabilities: Financing Obligations Payable Payroll Taxes Payable Total Current Liabilities  Noncurrent Liabilities: Financing Obligations Payable Financing Obligations Payable Total Noncurrent Liabilities  Total Noncurrent Liabilities  Total Liabilities  100,306  NET ASSETS Invested in Capital Assets, Net of Related Debt Unrestricted  1,427,670 1,025,152	Total Assets	2,553,128
Financing Obligations Payable Payroll Taxes Payable 9,390 Total Current Liabilities Noncurrent Liabilities: Financing Obligations Payable Total Noncurrent Liabilities  Total Noncurrent Liabilities 69,582 Total Liabilities 100,306  NET ASSETS Invested in Capital Assets, Net of Related Debt Unrestricted 1,427,670 1,025,152	LIABILITIES	
Payroll Taxes Payable 9,390 Total Current Liabilities 30,724  Noncurrent Liabilities: Financing Obligations Payable 69,582 Total Noncurrent Liabilities 69,582 Total Liabilities 100,306  NET ASSETS Invested in Capital Assets, Net of Related Debt 1,427,670 Unrestricted 1,025,152	Current Liabilities:	
Total Current Liabilities 30,724  Noncurrent Liabilities: Financing Obligations Payable 69,582  Total Noncurrent Liabilities 69,582  Total Liabilities 100,306  NET ASSETS Invested in Capital Assets, Net of Related Debt 1,427,670 Unrestricted 1,025,152	Financing Obligations Payable	21,334
Noncurrent Liabilities: Financing Obligations Payable Total Noncurrent Liabilities  Total Liabilities  69,582  Total Liabilities 100,306  NET ASSETS Invested in Capital Assets, Net of Related Debt Unrestricted 1,427,670 1,025,152	Payroll Taxes Payable	9,390
Financing Obligations Payable Total Noncurrent Liabilities  Total Liabilities  Total Liabilities  NET ASSETS Invested in Capital Assets, Net of Related Debt Unrestricted  69,582  100,306  1100,306	Total Current Liabilities	30,724
Total Noncurrent Liabilities 69,582 Total Liabilities 100,306  NET ASSETS Invested in Capital Assets, Net of Related Debt 1,427,670 Unrestricted 1,025,152	Noncurrent Liabilities:	
Total Noncurrent Liabilities 69,582 Total Liabilities 100,306  NET ASSETS Invested in Capital Assets, Net of Related Debt 1,427,670 Unrestricted 1,025,152	Financing Obligations Payable	69,582
NET ASSETS Invested in Capital Assets, Net of Related Debt 1,427,670 Unrestricted 1,025,152	Total Noncurrent Liabilities	69,582
Invested in Capital Assets,  Net of Related Debt  Unrestricted  1,427,670  1,025,152	Total Liabilities	100,306
Invested in Capital Assets,  Net of Related Debt  Unrestricted  1,427,670  1,025,152	NET ASSETS	
Net of Related Debt       1,427,670         Unrestricted       1,025,152		
Unrestricted 1,025,152		1,427,670
	Unrestricted	
	Total Net Assets	

### WASHINGTON COUNTY STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS

For The Year Ended June 30, 2004

### WASHINGTON COUNTY STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS

### For The Year Ended June 30, 2004

		Program Revenues Received						
Functions/Programs Reporting Entity	Expenses			arges for ervices	Operating Grants and Contributions		Capital Grants and Contributions	
<b>Primary Government:</b>								
Governmental Activities:								
General Government	\$	612,192	\$		\$	119,517	\$	
Protection to Persons and Property		1,003,427		422,529		37,508		11,133
General Health and Sanitation		192,737						
Social Services		366,599				322,817		
Recreation and Culture		18,994						
Transportation Facilities and Services		4,667						
Roads		574,517				813,953		418,267
Intererst paid on Financing Obligations		2,465						
Bus Services		20,936						
Capital Projects		16,829						
Administration		431,404						
Total Governmental Activities		3,244,767		422,529		1,293,795		429,400
Total Primary Government	\$	3,244,767	\$	422,529	\$	1,293,795	\$	429,400

### **General Revenues:**

Taxes:

Real Property Taxes
Insurance Premium Taxes
Motor Vehicle Taxes
Occupational taxes
Other Taxes
Excess Fees
Licenses and Permits
Unrestricted Investment Earnings
Building Rental
Miscellaneous Revenues

Total General Revenues Change in Net Assets Net Assets - Beginning (Restated)

Net Assets - Ending

### WASHINGTON COUNTY STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS For The Year Ended June 30, 2004 (Continued)

### Net (Expenses) Revenues and Changes in Net Assets

Governmental Activities         Totals           \$ (492,675)         \$ (492,675)           (532,257)         (532,257)           (192,737)         (192,737)           (43,782)         (43,782)           (18,994)         (18,994)           (4,667)         (4,667)           657,703         657,703           (2,465)         (20,936)           (20,936)         (20,936)           (16,829)         (16,829)           (431,404)         (431,404)           (1,099,043)         \$ (1,099,043)           \$ (1,099,043)         \$ (1,099,043)           \$ (1,099,043)         \$ (1,099,043)           \$ (1,099,043)         \$ (1,099,043)           \$ (1,099,043)         \$ (1,099,043)           \$ (1,099,043)         \$ (1,099,043)           \$ (1,099,043)         \$ (1,099,043)		and Changes	in N	Net Assets
\$ (492,675) \$ (492,675) (532,257) (192,737) (192,737) (192,737) (43,782) (43,782) (18,994) (18,994) (4,667) (557,703) (557,703) (557,703) (2,465) (20,936) (16,829) (16,829) (431,404) (431,404) (1,099,043) \$ (1,09		Primary G	over	nment
\$ (492,675) \$ (492,675) (532,257) (192,737) (192,737) (192,737) (43,782) (43,782) (18,994) (18,994) (4,667) (557,703) (557,703) (557,703) (2,465) (20,936) (16,829) (16,829) (431,404) (431,404) (1,099,043) \$ (1,09				
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(43,782)       (43,782)         (18,994)       (18,994)         (4,667)       (4,667)         657,703       657,703         (2,465)       (2,465)         (20,936)       (20,936)         (16,829)       (16,829)         (431,404)       (431,404)         (1,099,043)       (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         \$ (1,099,043)				
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(20,936)       (20,936)         (16,829)       (16,829)         (431,404)       (431,404)         (1,099,043)       (1,099,043)         \$ (1,099,043)       \$ (1,099,043) <th></th> <th></th> <th></th> <th></th>				
(16,829)       (16,829)         (431,404)       (431,404)         (1,099,043)       (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         260,311       260,311         457,601       457,601         42,295       42,295         668,037       136,797         19,120       19,120         26,449       26,449         9,438       9,438         5,792       5,792         245,087       245,087         1,870,927       771,884         1,680,938       1,680,938				
(431,404)       (431,404)         (1,099,043)       (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         260,311       260,311         457,601       457,601         42,295       42,295         668,037       668,037         136,797       136,797         19,120       19,120         26,449       26,449         9,438       9,438         5,792       5,792         245,087       245,087         1,870,927       7,71,884         1,680,938       1,680,938				
(1,099,043)       (1,099,043)         \$ (1,099,043)       \$ (1,099,043)         \$ (1,099,043) <th></th> <th>` ' '</th> <th></th> <th>. , ,</th>		` ' '		. , ,
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260,311 260,311 457,601 457,601 42,295 42,295 668,037 668,037 136,797 136,797 19,120 19,120 26,449 26,449 9,438 9,438 5,792 5,792 245,087 245,087 1,870,927 1,870,927 771,884 771,884 1,680,938 1,680,938		(1,099,043)		(1,099,043)
457,601       457,601         42,295       42,295         668,037       668,037         136,797       136,797         19,120       19,120         26,449       26,449         9,438       9,438         5,792       5,792         245,087       245,087         1,870,927       1,870,927         771,884       771,884         1,680,938       1,680,938	\$	(1,099,043)	\$	(1,099,043)
457,601       457,601         42,295       42,295         668,037       668,037         136,797       136,797         19,120       19,120         26,449       26,449         9,438       9,438         5,792       5,792         245,087       245,087         1,870,927       1,870,927         771,884       771,884         1,680,938       1,680,938				
42,295       42,295         668,037       668,037         136,797       136,797         19,120       19,120         26,449       26,449         9,438       9,438         5,792       5,792         245,087       245,087         1,870,927       1,870,927         771,884       771,884         1,680,938       1,680,938		260,311		260,311
668,037       668,037         136,797       136,797         19,120       19,120         26,449       26,449         9,438       9,438         5,792       5,792         245,087       245,087         1,870,927       1,870,927         771,884       771,884         1,680,938       1,680,938		457,601		457,601
136,797       136,797         19,120       19,120         26,449       26,449         9,438       9,438         5,792       5,792         245,087       245,087         1,870,927       1,870,927         771,884       771,884         1,680,938       1,680,938		42,295		42,295
19,120     19,120       26,449     26,449       9,438     9,438       5,792     5,792       245,087     245,087       1,870,927     1,870,927       771,884     771,884       1,680,938     1,680,938		668,037		668,037
26,449 26,449 9,438 9,438 5,792 5,792 245,087 245,087 1,870,927 1,870,927 771,884 771,884 1,680,938 1,680,938		136,797		136,797
9,438     9,438       5,792     5,792       245,087     245,087       1,870,927     1,870,927       771,884     771,884       1,680,938     1,680,938		19,120		19,120
5,792     5,792       245,087     245,087       1,870,927     1,870,927       771,884     771,884       1,680,938     1,680,938		26,449		26,449
245,087     245,087       1,870,927     1,870,927       771,884     771,884       1,680,938     1,680,938		9,438		9,438
1,870,927     1,870,927       771,884     771,884       1,680,938     1,680,938		5,792		5,792
771,884 771,884 1,680,938 1,680,938		245,087		245,087
771,884 771,884 1,680,938 1,680,938		1,870,927		1,870,927
		771,884		771,884
\$ 2,452,822 \$ 2,452,822		1,680,938		1,680,938
	\$	2,452,822	\$	2,452,822

### WASHINGTON COUNTY BALANCE SHEET - GOVERNMENTAL FUNDS - MODIFIED CASH BASIS

June 30, 2004

### WASHINGTON COUNTY BALANCE SHEET - GOVERNMENTAL FUNDS - MODIFIED CASH BASIS

### June 30, 2004

	General Fund					ernmental	Total Governmenta Funds		
ASSETS									
Cash and Cash Equivalents	\$	561,351	\$	439,714	\$	33,477	\$	1,034,542	
Total assets	\$	561,351	\$	439,714	\$	33,477	\$	1,034,542	
LIABILITIES									
Payroll taxes payable	\$	9,390					\$	9,390	
Total Liabilities	\$	9,390	\$	0	\$	0	\$	9,390	
FUND BALANCES Unreserved:									
General Fund	\$	469,715					\$	469,715	
Special Revenue Fund	Ф	409,713	\$	439,254	\$	33,477	Ф	472,731	
Reserved for:			ф	439,234	Ф	33,477		4/2,/31	
Encumbrances		82,246		460				82,706	
Total Fund Balances	\$	551,961	\$	439,714	\$	33,477	\$	1,025,152	
Total Liabilities and Fund Balances	\$	561,351	\$	439,714	\$	33,477	\$	1,034,542	
Reconciliation of Balance Sheet	- Gov	ernmental	Fur	nds to Stat	ement	of Net Ass	ets:		
Total Fund Balances							\$	1,025,152	
Amounts Reported For Governme Of Net Assets Are Different Be	cause	e:							
Due from Other Agencies is and therefore is not reported	ed in	the funds		•				90,916	
Capital Assets Used in Gove				are not fin	ancial	resources			
and therefore are not repor	ted in	the funds	3					2,270,010	
Accumulated Depreciation								(842,340)	
Financing obligations are no			le ii	the curre	nt peri	od and			
therefore are not reported i	n the	funds						(90,916)	
Net Assets Of Governmental Act	ivities						\$	2,452,822	

### WASHINGTON COUNTY STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS - MODIFIED CASH BASIS

For The Year Ended June 30, 2004

### WASHINGTON COUNTY STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS - MODIFIED CASH BASIS

### For The Year Ended June 30, 2004

	General Fund	Road Fund	Non-Major Governmental Funds	Gov	Total vernmental Funds
REVENUES					
Taxes	\$ 1,565,041	\$	\$	\$	1,565,041
In Lieu Tax Payments					
Excess Fees	19,120				19,120
Licenses and Permits	26,449				26,449
Intergovernmental	130,650	1,180,226	412,319		1,723,195
Charges for Services	421,184		1,345		422,529
Miscellaneous	259,294	13,290	9,580		282,164
Interest	 6,770	2,644	24		9,438
Total Revenues	2,428,508	1,196,160	423,268		4,047,936
EXPENDITURES					
General Government	851,182				851,182
Protection to Persons and Property	789,719		262,331		1,052,050
General Health and Sanitation	189,782				189,782
Social Services	21,660		337,882		359,542
Recreation and Culture	16,240	2,754			18,994
Roads		898,588	35,126		933,714
Transportation Facilities and Services		4,667			4,667
Bus Services	20,936				20,936
Capital Projects		16,829			16,829
Debt Service:					
Principal	31,286				31,286
Interest	2,465				2,465
Administration	307,594	107,160	16,650		431,404
Total Expenditures	2,230,864	1,029,998	651,989		3,912,851
Excess (Deficiency) of Revenues Over					
Expenditures Before Other					
Financing Sources (Uses)	 197,644	 166,162	(228,721)		135,085
Other Financing Sources (Uses)					
Transfers From Other Funds			228,000		228,000
Transfers To Other Funds	(228,000)				(228,000)
Total Other Financing Sources (Uses)	(228,000)		228,000		
Net Change in Fund Balances	(30,356)	166,162	(721)		135,085
Fund Balances - Beginning	582,317	273,552	34,198		890,067
Fund Balances - Ending	\$ 551,961	\$ 439,714	\$ 33,477	\$	1,025,152

## WASHINGTON COUNTY RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS

For The Year Ended June 30, 2004

# WASHINGTON COUNTY RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS

### For The Year Ended June 30, 2004

### **Reconciliation to the Statement of Activities:**

Net Change in Fund Balances - Total Governmental Funds	\$ 135,085
Governmental Funds report capital outlays as expenditures. However, in the	
Statement of Activities the cost of those assets are allocated over their	
estimated useful lives and reported as depreciation expense.	
Capital Outlay	739,634
Depreciation Expense	(102,836)
The issuance of long-term debt provides current financial resources to governmental	
funds, while the repayment of principal on long-term debt consumes the current	
financial resources of governmental funds.	
Financing Obligations Repaid	31,286
The repayment of funds due from other agencies provides current financial resources	
to governmental funds, while the repayment of those at the government-wide level reduces	
the amount due from agencies and the corresponding debt incurred by the county on	
behalf of the entity.	
Repayment from other agencies for debt incurred by county	(30,397)
Debt Forgiven by the Fiscal Court	(888)
Change in Net Assets of Governmental Activities	\$ 771,884

### INDEX FOR NOTES TO THE FINANCIAL STATEMENTS

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NOTE 10.	CHANGES IN ACCOUNTING PRINCIPLES AND PRIOR PERIOD ADJUSTMENTS	36

### WASHINGTON COUNTY NOTES TO FINANCIAL STATEMENTS

June 30, 2004

### Note 1. Summary of Significant Accounting Policies

#### A. Basis of Presentation

The county presents its government-wide and fund financial statements in accordance with the modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Under this basis of accounting, assets, liabilities, and related revenues and expenditures are recorded when they result from cash transactions, with a few exceptions. This modified cash basis recognizes revenues when received and expenditures when paid. Property tax receivables, accounts payable, compensated absences, and donated assets, among other items, are not reflected in the financial statements.

Encumbrances lapse at year-end and are not reflected on the Statement of Net Assets and Statement of Activities; however encumbrances are reflected on the Balance Sheet - Governmental Funds as part of the fund balance (Reserved for Encumbrances).

The State Local Finance Officer does not require the county to report capital assets and infrastructure; however the value of these assets is included in the Statement of Net Assets and the corresponding depreciation expense is included on the Statement of Activities.

### **B.** Reporting Entity

The financial statements of Washington County include only the funds of the primary government. Financial accountability, as defined by Section 2100 of the Governmental Accounting Standards Board (GASB) Codification of Governmental Accounting and Financial Reporting Standards, as amended by GASB 39, is determined on the basis of the government's ability to significantly influence operations, select the governing authority, participate in fiscal management and the scope of public service. Consequently, the reporting entity could include organizations that are legally separate from the primary government. Legally separate organizations are reported as component units if either the county is financially accountable or their exclusion would cause the county's financial statements to be misleading or incomplete. Component units may be blended or discretely presented. Blended component units either provide their services exclusively or almost entirely to the primary government, or their governing bodies are substantively the same as the primary government. All other component units are discretely presented. There are no component units requiring inclusion in this audit.

### C. Washington County Elected Officials Not Part Of Washington County, Kentucky

Kentucky law provides for election of the officials below from the geographic area constituting Washington County. Pursuant to state statute, these officials perform various services for the Commonwealth of Kentucky, its judicial courts, the fiscal court, various cities and special districts within the county, and the board of education. In exercising these responsibilities, however, they are required to comply with state laws. Audits of their financial statements are issued separately and individually and can be obtained from their respective administrative offices. These financial statements are not required to be included in the financial statements of Washington County, Kentucky.

- Circuit Court Clerk
- County Attorney
- Property Valuation Administrator
- County Clerk
- County Sheriff

WASHINGTON COUNTY NOTES TO FINANCIAL STATEMENTS June 30, 2004 (Continued)

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### D. Government-wide and Fund Financial Statements

The government—wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activities has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on sales, fees, and charges for support. Business-type revenues come mostly from fees charged to external parties for goods or services. Fiduciary funds are not included in these financial statements due to the unavailability of fiduciary funds to aid in the support of government programs.

The government-wide statements are reported using the economic resources measurement focus and the modified cash basis of accounting, as do the fund financial statements. Under this basis of accounting, assets, liabilities, and related revenues and expenditures are recorded when they result from cash transactions, with a few exceptions. Property tax receivables, accounts payable, compensated absences, and donated assets are not reflected in the financial statements.

The statement of net assets presents the reporting entity's non-fiduciary assets and liabilities, the difference between the two being reported as net assets. Net assets are reported in three categories:

1) invested in capital assets, net of related debt - consisting of capital assets, net of accumulated depreciation and reduced by outstanding balances for debt related to the acquisition, construction, or improvement of those assets; 2) restricted net assets – resulting from constraints placed on net assets by creditors, grantors, contributors, and other external parties, including those constraints imposed by law through constitutional provisions or enabling legislation; and 3) unrestricted net assets – those assets that do not meet the definition of restricted net assets or invested in capital assets.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function; 2) operating grants and contributions; and 3) capital grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Internally dedicated resources such as taxes and unrestricted state funds are reported as general revenues.

Funds are characterized as either major or non-major. Major funds are those whose assets, liabilities, revenues, or expenditures/expenses are at least ten percent of the corresponding total (assets, liabilities, etc.) for all funds or type (governmental or proprietary) and whose total assets, liabilities, revenues, or expenditures/expenses are at least five percent of the corresponding total for all governmental and enterprise funds combined. The fiscal court may also designate any fund as major.

### **Governmental Funds**

Separate fund financial statements are provided for the governmental funds. Major individual governmental funds are reported as separate columns in the financial statements.

The primary government reports the following major governmental funds:

General Fund - This is the primary operating fund of the Fiscal Court. It accounts for all financial resources of the general government, except where the Governor's Office for Local Development requires a separate fund or where management requires that a separate fund be used for some function.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### D. Government-wide and Fund Financial Statements (Continued)

Road Fund - This fund is for road construction and repair. The primary source of revenue for this fund is state payments for truck license distribution, municipal road aid, and transportation grants. The Governor's Office for Local Development requires the Fiscal Court to maintain these receipts and expenditures separately from the General Fund.

The primary government also has the following non-major funds: Local Government Economic Assistance Fund, Jail Fund, and Jimtown Redevelopment Project Grant Fund.

#### **Special Revenue Funds:**

The Road Fund, Jail Fund, Local Government Economic Assistance Fund, and Jimtown Redevelopment Project Grant Fund are presented as special revenue funds. Special revenue funds are to account for the proceeds of specific revenue sources and expenditures that are legally restricted for specific purposes.

Generally and except as otherwise provided by law, property taxes are assessed as of January 1, levied (mailed) November 1, due at discount November 30, due at face value December 31, delinquent January 1 following the assessment, and subject to lien and sale the 3rd Saturday in April following the delinquency date.

#### E. Deposits and Investments

The government's cash and cash equivalents are considered to be cash on hand, demand deposits, certificates of deposit, and short-term investments with original maturities of three months or less from the date of acquisition.

KRS 66.480 authorizes the county to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

#### F. Capital Assets

Capital assets, which include land, land improvements, buildings, furniture and office equipment, building improvements, machinery, equipment, and infrastructure assets (roads and bridges) that have a useful life of more than one reporting period based on the government's capitalization policy, are reported in the governmental activities of the government-wide financial statements. Such assets are recorded at historical cost or estimated historical cost when purchased or constructed.

Cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not capitalized. Land, construction in progress, and historical treasures are not depreciated. Interest incurred during construction is not capitalized. Capital assets and infrastructure are depreciated using the straight-line method of depreciation over the estimated useful life of the asset.

June 30, 2004 (Continued)

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### F. Capital Assets

	Cap	italization	Useful Life
	T	hreshold	(Years)
Land Improvements	\$	20,000	10-60
Buildings and Building Improvements	\$	25,000	10-75
Machinery and Equipment	\$	10,000	3-25
Office Furniture	\$	2,500	2-10
Vehicles	\$	10,000	3-25
Infrastructure	\$	15,000	10-50

#### **G.** Long-term Obligations

In the government-wide financial statements long-term obligations are reported as liabilities in the applicable financial statements. The principal amount of capital leases is reported.

In the fund financial statements, governmental fund types recognize bond interest, as well as bond issuance costs when received or when paid, during the current period. The principal amount of the debt and interest are reported as expenditures. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as expenditures. Debt proceeds are reported as other financing sources.

#### H. Fund Equity

In the fund financial statements, the difference between the assets and liabilities of governmental funds is reported as fund balance. Fund balance is divided into reserved and unreserved components, with unreserved considered available for new spending. Unreserved fund balances may be divided into designated and undesignated portions. Designations represent fiscal court's intended use of the resources and should reflect actual plans approved by the fiscal court.

Governmental funds report reservations of fund balance for amounts that are legally restricted by outside parties for use for a specific purpose, long-term receivables, and encumbrances.

"Reserved for Encumbrances" are purchase orders that will be fulfilled in a subsequent fiscal period. Although the purchase order or contract creates a legal commitment, the fiscal court incurs no liability until performance has occurred on the part of the party with whom the fiscal court has entered into the arrangement. When a government intends to honor outstanding commitments in subsequent periods, such amounts are encumbered. Encumbrances lapse at year-end and are not reflected on the Statement of Net Assets and Statement of Activities, however encumbrances are reflected on the Balance Sheet - Governmental Funds as part of the fund balance.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### I. Budgetary Information

Annual budgets are adopted on a cash basis of accounting and according to the laws of Kentucky as required by the State Local Finance Officer.

The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the fiscal court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the fiscal court by July 1.

The fiscal court may change the original budget by transferring appropriations at the activity level; however, the fiscal court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

#### J. Related Organization and Jointly Governed Organization

A related organization is an entity for which a primary government is not financially accountable. It does not impose will or have a financial benefit or burden relationship, even if the primary government appoints a voting majority of the related organization's governing board. Based on these criteria, Washington County Library is considered a related organization of the Washington County Fiscal Court.

A regional government or other multi-governmental arrangement that is governed by representatives from each of the governments that created the organization, but that is not a joint venture because the participants do not retain an ongoing financial interest or responsibility. Based on these criteria, the Springfield-Washington County Economic Development Authority is considered a jointly governed organization of the Washington County Fiscal Court.

#### Note 2. Deposits

The county maintained deposits of public funds with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC). According to KRS 66.480(1)(d) and KRS 41.240(4), the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or exceeds the amount of public funds on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement between the county and the depository institution, signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution. These requirements were met, and as of June 30, 2004, the county's deposits were fully insured or collateralized at a 100% level with collateral of either pledged securities held by the county's agent in the county's name, or provided surety bond which named the primary government or component units as beneficiary/obligee on the bond.

Note 3. Capital Assets

Capital asset activity for the year ended June 30, 2004 was as follows:

	Reporting Entity								
	Beginning						Ending		
Primary Government:		Balance	I	ncreases	Decreases		Balance		
Governmental Activities:									
Capital Assets Not Being Depreciated:									
Land and Land Improvements	\$	212,266	\$		\$		\$	212,266	
Historical Treasures		8,000						8,000	
Total Capital Assets Not Being		_							
Depreciated		220,266						220,266	
Capital Assets, Being Depreciated:									
Buildings & Improvements		576,300		239,814				816,114	
Machinery & Equipment		332,274						332,274	
Office Furniture				6,628				6,628	
Vehicles		401,536		74,924				476,460	
Infrastructure				418,267				418,267	
Total Capital Assets Being									
Depreciated		1,310,110		739,633				2,049,743	
Less Accumulated Depreciation For:									
Buildings & Improvements		(365,807)		(14,399)				(380,206)	
Machinery & Equipment		(157, 369)		(27,285)				(184,654)	
Office Furniture				(110)				(110)	
Vehicles		(216, 327)		(43,614)				(259,941)	
Infrastructure				(17,428)				(17,428)	
Total Accumulated Depreciation		(739,503)		(102,836)				(842,339)	
Total Capital Assets, Being									
Depreciated, Net		570,607		636,797				1,207,404	
Governmental Activities Capital									
Assets, Net	\$	790,873	\$	636,797	\$	)	\$	1,427,670	

Depeciation expense was charged to functions of the primary government as follows:

Governmental Activities:

General Government	\$ 7,453
Protection to Persons and Property	26,301
General Health and Sanitation	2,955
Social Services	7,057
Roads	 59,070
Total Depreciation Expense - Governmental Activities	 102,836

#### **Note 4.** Financing Obligations

All lease agreements entered into by Washington County Fiscal Court are entered into on behalf of other entities. For item A. below, the other entity makes the payments directly to the trustee. For items B., C., and D. below, the Fiscal Court makes the payments to the trustee and is simultaneously reimbursed by the other entities.

#### A. Mackville Fire Department - Fire Truck

On November 26, 1997, the fiscal court on behalf of the Mackville Fire Department entered into an agreement with the Kentucky Area Development Districts Financing Trust (KADD) in the amount of \$75,000 at an interest rate of 6.20% for the acquisition of a fire truck. On November 12, 2003, KADD revised the terms of this agreement. The revised agreement increased the outstanding principal due by \$4,000, from \$68,000 to \$72,000 and lowered the effective interest rate to 3.16%. This revision created debt service savings of \$4,767 over the remaining term of the obligation. The Mackville Fire Department makes the principal and interest payments to the Bank of New York (the trustee). Principal payment requirements and scheduled interest for the remaining term of the agreement are as follows:

	Governmental Activities						
Fiscal Year Ended June 30		heduled nterest	Scheduled Principal				
2005 2006 2007 2008	\$	2,049 1,927 1,782 1,609	\$	6,000 5,000 6,000 49,000			
Totals	\$	7,367	\$	66,000			

#### B. Willisburg Fire Department - Fire Truck

On August 15, 1995, the fiscal court on behalf of the Willisburg Fire Department entered into an agreement with the Kentucky Association of Counties Leasing trust Program in the amount of \$42,000 at an interest rate of 4.58% for the acquisition of a fire truck. The term is for 10 years with the balance to be paid in full on September 20, 2005. During the fiscal year, the county received \$11,394 in interest and principal from the Willisburg Fire Department. The county then paid the debt service payments to Bank One (the trustee). This lease was paid in full as of June 30, 2004.

#### **Note 4.** Financing Obligations (Continued)

#### C. Washington County Rescue Squad - Rescue Vehicle

On February 10, 1999, the fiscal court on behalf of the Washington County Rescue Squad entered into an agreement with the Kentucky Association of Counties Leasing Trust Program in the amount of \$50,000 at an interest rate of 4.10% for the acquisition of a rescue truck. The term is for 7 years with the balance to be paid in full on January 20, 2006. During the fiscal year, the county received \$6,299 in interest and principal from the Washington County Rescue Squad. The county then paid the debt service payments to Bank One (the trustee). Principal payment requirements and scheduled interest for the remaining term of the agreement are as follows:

	G	Governmental Activi					
Fiscal Year Ended June 30		eduled terest		heduled rinc ipal			
2005 2006	\$	261 30	\$	7,000 1,000			
Totals	\$	291	\$	8,000			

#### D. Willisburg Fire Department - Rescue Vehicle

On June 11, 2003, the fiscal court on behalf of the Willisburg Fire Department entered into an agreement with the Kentucky Association of Counties Leasing Trust Program in the amount of \$25,000 at a variable interest rate (currently 2.175%) for the acquisition of a rescue truck. The term is for three years with the balance to be paid in full on January 20, 2006. During the fiscal year, the county received \$7,195 in principal and interest from the Willisburg Fire Department. The county then paid the debt service payments to National City Bank (the trustee). Principal payment requirements and scheduled interest for the term of the agreement are as follows:

	G	overnmen	tal Activities			
Fiscal Year Ended June 30		eduled terest	Scheduled Principal			
2005 2006	\$	392 145	\$	8,334 8,582		
Totals	\$	537	\$	16,916		

#### **Note 4.** Financing Obligations (Continued)

#### E. Changes In Long-term Liabilities

Long-term liability activity for the year ended June 30, 2004, was as follows:

	Beginning						Ending		Due Within	
	Balance Additions		Re	Reductions Balan		Balance	nce One			
<b>Primary Government:</b>										
Governmental Activities:										
KADD Financing Obligations	\$	68,000	\$	4,000	\$	6,000	\$	66,000	\$	6,000
KACO Financing Obligations		50,202		-		25,286		24,916		15,334
Governmental Activities										
Long-term Liabilities	\$	118,202	\$	4,000	\$	31,286	\$	90,916	\$	21,334

#### Note 5. Due From Other Agencies

The county has receivables due from the entities for which the county has incurred debt on their behalf. Payments received from these agencies are used to pay off the debt (see Note 4). The total due from other agencies is \$90,916 and includes amounts due from:

Mackville Fire Department	\$ 66,000
Washington County Rescue Squad	8,000
Willisburg Fire Department	 16,916
Total	\$ 90,916

#### Note 6. Employee Retirement System

The county has elected to participate in the County Employees Retirement System (CERS), pursuant to KRS 78.530 administered by the Board of Trustees of the Kentucky Retirement Systems. This is a cost sharing, multiple-employer defined benefit pension plan, which covers all eligible full-time employees and provides for retirement, disability, and death benefits to plan members. Benefit contributions and provisions are established by statute. Nonhazardous covered employees are required to contribute 5 percent of their salary to the plan. The county's contribution rate for nonhazardous employees was 7.34 percent. Hazardous covered employees are required to contribute 8 percent of their salary to the plan. The county's contribution rate for hazardous employees was 18.51 percent.

Benefits fully vest on reaching five years of service for nonhazardous employees. Aspects of benefits for nonhazardous employees include retirement after 27 years of service or age 65. Aspects of benefits for hazardous employees include retirement after 20 years of service or age 55.

Historical trend information showing the CERS' progress in accumulating sufficient assets to pay benefits when due is presented in the Kentucky Retirement Systems' annual financial report. This report may be obtained by writing the Kentucky Retirement Systems, 1260 Louisville Road, Frankfort, Kentucky 40601-6124, or by telephone at (502) 564-4646.

#### Note 7. Deferred Compensation

The Washington County Fiscal Court allows all eligible employees to participate in deferred compensation plans administered by the Kentucky Public Employees' Deferred Compensation Authority. The Kentucky Public Employees' Deferred Compensation Authority is authorized under KRS 18A.230 to 18A.275 to provide administration of tax sheltered supplemental retirement plans for all state, public school and university employees and employees of local political subdivisions that have elected to participate. These deferred compensation plans permits all full time employees to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency. Participation by eligible employees in the deferred compensation plans is voluntary.

Historical trend information showing the Kentucky Public Employees' Deferred Compensation Authority's progress in accumulating sufficient assets to pay benefits when due is presented in the Kentucky Public Employees' Deferred Compensation Authority's annual financial report. This report may be obtained by writing the Kentucky Public Employees' Deferred Compensation Authority, 105 Sea Hero Road, Suite 1, Frankfort, KY 40601-8862.

#### Note 8. Insurance

For the fiscal year ended June 30, 2004, Washington County was a member of the Kentucky Association of Counties' All Lines Fund (KALF). KALF is a self-insurance fund and was organized to obtain lower cost coverage for general liability, property damage, public officials' errors and omissions, public liability, and other damages. The basic nature of a self-insurance program is that of a collectively shared risk by its members. If losses incurred for covered claims exceed the resources contributed by the members, the members are responsible for payment of the excess losses.

#### Note 9. Interfund Transfers

During the fiscal year, the county made a transfer from the General Fund to the Jail Fund in the amount of \$228,000.

#### Note 10. Changes in Accounting Principles and Prior Period Adjustments

The county has implemented Governmental Accounting Standards Board (GASB) Statements 33, 34 and 37, as they relate to the modified cash basis of accounting as described in Note 1, which has altered the format and content of the basic financial statements. The effect of this change on the beginning net assets of the governmental activities is an increase of \$790,872 due to capital assets and long-term debt previously not reported.

## WASHINGTON COUNTY BUDGETARY COMPARISON SCHEDULES Required Supplementary Information - Modified Cash Basis

For The Year Ended June 30, 2004

## WASHINGTON COUNTY BUDGETARY COMPARISON SCHEDULES Required Supplementary Information - Modified Cash Basis

### For The Year Ended June 30, 2004

GENERAL FUND							
ce with Budget sitive							
ative)							
173,963							
173,703							
4,120							
2,289							
12,530							
71,184							
9,677							
(3,803)							
269,960							
57,146							
78,287							
6,400							
540							
4,064							
7,250							
731							
59,515							
213,933							
483,893							
69,451							
69,451							
553,344							
(1,383)							

0 \$

0 \$

551,961

551,961

Fund Balances - Ending

#### WASHINGTON COUNTY BUDGETARY COMPARISON SCHEDULES Required Supplementary Information - Modified Cash Basis For The Year Ended June 30, 2004 (Continued)

	ROAD FUND							
		Budgeted Amounts Original Final		Actual Amounts, (Budgetary Basis)		Fi	riance with nal Budget Positive Negative)	
REVENUES								
Intergovernmental Revenue	\$	791,000	\$	1,000,783	\$	1,180,226	\$	179,443
Miscellaneous	Ψ	6,100	Ψ	49,545	4	13,290	Ψ	(36,255)
Interest		3,600		3,600		2,644		(956)
Total Revenues		800,700		1,053,928		1,196,160		142,232
EXPENDITURES								
Recreation and Culture		17,800		17,800		2,754		15,046
Transportation Facilities and Services		17,130		10,210		4,667		5,543
Roads		755,432		984,157		898,588		85,569
Capital Projects		30,000		17,400		16,829		571
Administration		104,138		297,723		107,160		190,563
Total Expenditures		924,500		1,327,290		1,029,998		297,292
Excess (Deficiency) of Revenues								
Over Expenditures		(123,800)		(273,362)		166,162		439,524
Net Changes in Fund Balances		(123,800)		(273,362)		166,162		439,524
Fund Balances - Beginning		123,800		273,362		273,552		190
Fund Balances - Ending	\$	0	\$	0	\$	439,714	\$	439,714

## WASHINGTON COUNTY NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

#### June 30, 2004

#### 1. Budgetary Information

Annual budgets are adopted on a cash basis of accounting and according to the laws of Kentucky as required by the State Local Finance Officer.

The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the fiscal court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the fiscal court by July 1.

The fiscal court may change the original budget by transferring appropriations at the activity level; however, the fiscal court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

2.

#### Reconciliation of the Budgetary Comparison Schedule - General Fund to the Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds

Total Revenues - Budgetary Basis	\$ 2,421,326
Add: Debt payments made directly to KADD	
by Mackville Fire Department	 7,182
Total Revenues - Modified Cash Basis	\$ 2,428,508
Total Expenditures - Budgetary Basis	\$ 2,223,682
Add: Debt Service Payments to KADD	7,182
Total Expendiutres - Modified Cash Basis	\$ 2,230,864

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## WASHINGTON COUNTY COMBINING BALANCE SHEET – NON-MAJOR GOVERNMENTAL FUNDS - MODIFIED CASH BASIS Other Supplementary Information

June 30, 2004

# WASHINGTON COUNTY COMBINING BALANCE SHEET NON-MAJOR GOVERNMENTAL FUNDS - MODIFIED CASH BASIS Other Supplementary Information

#### June 30, 2004

	Gov Ec As	Local vernment conomic sistance Fund	Jail Fund	Redeve Projec	town lopment t Grant ind	No Gove	Total n-Major ernmental Funds
ASSETS							
Cash and Cash Equivalents	\$	31,352	\$ 2,125	\$	0	\$	33,477
Total assets	\$	31,352	\$ 2,125	\$	0	\$	33,477
FUND BALANCES Unreserved:							
Special Revenue Fund	\$	31,352	\$ 2,125	\$	0	\$	33,477
Total Fund Balances	\$	31,352	\$ 2,125	\$	0	\$	33,477

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## WASHINGTON COUNTY COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - NON-MAJOR GOVERNMENTAL FUNDS - MODIFIED CASH BASIS Other Supplementary Information

For The Year Ended June 30, 2004

# WASHINGTON COUNTY COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - NON-MAJOR GOVERNMENTAL FUNDS - MODIFIED CASH BASIS Other Supplementary Information

#### For The Year Ended June 30, 2004

		Local				
	E	vernment conomic sistance	Jail	Red	Jimtown levelopment oject Grant	Total on-Major ernmental
	AS	Fund	Fund	111	Fund	Funds
		runu	 runu		runu	 runus
REVENUES						
Intergovernmental	\$	51,994	\$ 37,508	\$	322,817	\$ 412,319
Charges for Services			1,345			1,345
Miscellaneous			9,580			9,580
Interest		24				24
Total Revenues		52,018	48,433		322,817	423,268
EXPENDITURES						
General Government						-
Protection to Persons and Property			262,331			262,331
Social Services					337,882	337,882
Roads		35,126				35,126
Administration		22	16,628			16,650
Total Expenditures		35,148	278,959		337,882	651,989
Excess (deficiency) of Revenues Over						
Expenditures Before Other						
Financing Sources (Uses)		16,870	 (230,526)		(15,065)	 (228,721)
Other Financing Sources (Uses)						
Transfers From Other Funds			228,000			228,000
Total Other Financing Sources (Uses)			228,000			228,000
Net Change in Fund Balances		16,870	(2,526)		(15,065)	(721)
Fund Balances - Beginning (Restated)		14,482	4,651		15,065	34,198
Fund Balances - Ending	\$	31,352	\$ 2,125	\$	0	\$ 33,477

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#### COMMENT AND RECOMMENDATION

#### WASHINGTON COUNTY COMMENT AND RECOMMENDATION

#### Fiscal Year Ended June 30, 2004

#### **CURRENT YEAR COMMENTS**

#### REPORTABLE CONDITION AND INTERNAL CONTROL MATERIAL WEAKNESS

Financial Reporting System Deficiencies

The county utilizes a manual accounting system for posting entries from the disbursements journal to the appropriations ledger. The working trial balance is then prepared from the appropriations ledger. During our review of the client's trial balance, we discovered un-located differences between the cash disbursements journal and the appropriations ledger. The un-located differences, representing the excess of disbursements over documented appropriations, in the General fund and Road fund was \$20,463.54 and \$6,157.18 respectively. We recommend that subsidiary journals be reconciled to the appropriations ledger on a regular basis.

County Judge/Executive John A. Settles' Response:

We will reconcile subsidiary journals on a monthly basis to the appropriations ledger and inquire about financial accounting software that integrates/automates current manual accounting system.

#### **NONCOMPLIANCES**

None.

#### **PRIOR YEAR COMMENTS**

#### **NONCOMPLIANCES**

Reference Number 2003-1

The County Should Require Depository Institutions to Pledge Or Provide Sufficient Collateral To Protect Deposits

County Judge/Executive John A. Settles' Response:

This item has been corrected.

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



## **NOEL C. TURNER, PSC**

Certified Public Accountant

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Public Accountants

Kentucky Society of Certified Public Accountants

Honorable John A. Settles, Washington County Judge/Executive Members of the Washington County Fiscal Court

Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards

I have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Washington County, Kentucky, as of and for the year ended June 30, 2004, which collectively comprise the County's basic financial statements, as listed in the table of contents and have issued my report thereon dated August 2, 2005. Washington County presents its financial statements on the modified cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing my audit, I considered Washington County's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinions on the financial statements and not to provide an opinion on the internal control over financial reporting. However, I noted certain matters involving the internal control over financial reporting and its operation that I consider to be a reportable condition. Reportable conditions involve matters coming to my attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in my judgment, could adversely affect Washington County Fiscal Court's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A reportable condition is described in the accompanying schedule of comment and recommendation as:

#### • Financial Reporting System Deficiencies

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, I consider the reportable condition listed above to be a material weakness.

Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards (Continued)

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Washington County's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of the Washington County Fiscal Court and the Kentucky Governor's Office for Local Development and is not intended to be and should not be used by anyone other than these specified parties.

Noel C. Turner, PSC

Harrodsburg, Kentucky

Audit fieldwork completed - August 2, 2005

## CERTIFICATION OF COMPLIANCE - LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM

#### WASHINGTON COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2004

#### CERTIFICATION OF COMPLIANCE

## LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM

#### WASHINGTON COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2004

The Washington County Fiscal Court hereby certifies that assistance received from the Local Government Economic Assistance Program was expended for the purpose intended as dictated by the applicable Kentucky Revised Statutes.

John A. Settles

County Judge/Executive

Carla D. Hardin

County Treasurer